

# Hagen's Auto Body, Inc.

## APPLICATION FOR EMPLOYMENT

It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, sexual orientation, or other protected classification.

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_  
Street City State

Telephone Number \_\_\_\_\_ Social Security Number \_\_\_\_\_

Are you authorized to work in the U.S. on an unrestricted basis?  Yes  No

How did you learn of Hagen's Auto Body? \_\_\_\_\_

Have you worked here before?  Yes  No Are you over 18 yrs. old?  Yes  No

Have you ever been convicted of a felony?  Yes  No

*(Conviction will not necessarily disqualify an applicant for employment. Job relatedness and recency of convictions will be considered.)*

If yes, describe conditions:

| EDUCATION              | NAME & LOCATION OF SCHOOL | MAJOR | DIPLOMA/DEGREE |
|------------------------|---------------------------|-------|----------------|
| High School            |                           |       |                |
| College/Univ.          |                           |       |                |
| Vocational / Technical |                           |       |                |

Other Training/Education/Certifications:

In addition to your work history (reverse side), what other experiences, skills or qualifications would especially fit you for work with our company? ( example: spoken languages)

POSITIONS APPLIED FOR 1. \_\_\_\_\_ 2. \_\_\_\_\_  
Wage or salary desired? \$ \_\_\_\_\_ When can you start? \_\_\_\_\_

**WORK HISTORY**May we contact your past or present employer?  Yes  No

|                         |                       |         |                      |           |
|-------------------------|-----------------------|---------|----------------------|-----------|
| 1. Most Recent Employer |                       | Address |                      | Telephone |
| Date Started            | Starting Salary: \$   | Per     | Position on Starting |           |
| Date Left               | Salary on Leaving: \$ | Per     | Position on Leaving  |           |
| Name of Supervisor      |                       |         |                      |           |
| Description of Duties   |                       |         | Reason for Leaving   |           |
|                         |                       |         |                      |           |
| 2. Most Recent Employer |                       | Address |                      | Telephone |
| Date Started            | Starting Salary: \$   | Per     | Position on Starting |           |
| Date Left               | Salary on Leaving: \$ | Per     | Position on Leaving  |           |
| Name of Supervisor      |                       |         |                      |           |
| Description of Duties   |                       |         | Reason for Leaving   |           |

**APPLICANT'S CERTIFICATION AND AGREEMENT**

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements may result in my dismissal. I authorize the Company to make an investigation of any of the facts set forth in this application.

I understand that employment at this company is "at will," which means that either I or the Company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by law. All employment is continued on that basis. I understand that no supervisor, manager or executive of the Company, other than the president, has any authority to alter the foregoing.

Date \_\_\_\_\_ Applicant's Signature \_\_\_\_\_